

APPLICATION TO PERMIT CHANGE OF USE

WHERE CHANGE WOULD RESULT IN AN INCREASE IN HAZARD

PART OF BUILDING ENTIRE BUILDING

FOR USE BY PRINCIPAL AUTHORITY	
Application Number	Permit Number (if different)
Date Received	Roll Number

Application submitted to: *(insert name of municipality, upper-tier municipality, board of health or conservation authority)*

A PROJECT INFORMATION		
Municipal Address	Unit Number	Lot/Concession Number
		Postal Code
Area of Work (m ²)	Plan Number/Other Description	

B APPLICANT INFORMATION		Applicant is: <input type="checkbox"/> owner or <input type="checkbox"/> authorized agent of owner		
Include full contact details and mailing address				
Last Name	First Name	Corporation or Partnership		
Street Address		Unit Number	Lot/Concession Number	
Municipality	Province	Postal Code	E-mail	
Telephone Number ()	Fax Number ()	Cell Number ()		

C OWNER INFORMATION (if different from applicant)				
Include full contact details and mailing address				
Last Name	First Name	Corporation or Partnership		
Street Address		Unit Number	Lot/Concession Number	
Municipality	Province	Postal Code	E-mail	
Telephone Number ()	Fax Number ()	Cell Number ()		

The personal information on this application is collected pursuant to the *Building Code Act, 1992* and forms part of a public record open to inspection by any person upon request at the office of the clerk during normal office hours. See the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, s. 14 (1) (c)*.

D PROPOSED CHANGE

Part of building affected (provide details)

Existing use and major occupancy (provide details)

Proposed change of use (provide details)

The proposed change to which this application relates constitutes an **increase in hazard** under the Building Code as follows (check one):

- a change of the major occupancy of all or part of a building that is designated with a "Y" in Div. C, Part 1, Table 1.3.1.4. of the Building Code takes place,
- a suite of a Group C major occupancy is converted into more than one suite of Group C major occupancy,
- a suite or part of a suite of a Group A, Division 2 or a Group A, Division 4 major occupancy is converted to a gaming premise,
- a farm building or part of a farm building is changed to a major occupancy,
- a building or part of a building is changed to a post-disaster building, or
- the use of a building or part of a building is changed and the previous major occupancy of the building or part of the building cannot be determined.

The proposed change **will** **will not** result in construction that requires a permit under section 8 of the *Building Code Act, 1992*.

E DECLARATION OF APPLICANT

I, the undersigned, am the authorized owner/agent of owner named in the above application and I certify the truth of all the statements or representations contained therein.

I have the authority to bind the corporation or partnership if applicable.

I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any by-laws or requirements of the *Building Code Act, 1992* or regulations made thereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the above application.

I acknowledge that, in the event a permit is issued, any departure from specific conditions, plans, specifications or building locations proposed in the above application is prohibited and such could result in the permit being revoked.

I further acknowledge that in the event the permit is revoked for any cause or irregularity or non-conformity with by-laws or requirements of the *Building Code Act, 1992*, or regulations made thereunder, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

_____ Date

_____ Signature of Applicant

FOR USE BY PRINCIPAL AUTHORITY – THIS IS NOT A PERMIT AND DOES NOT CONSTITUTE PART OF THIS APPLICATION

Plans checked - Building By-law

Use and Occupancy Occupancy

- Zoning Classification

Permit Fee \$

Permit Number Permit Receipt Number

Permit Issued by Date