

**MV2026-07 PJYCC Sound System**  
INQUIRIES to Tuesday May 26

**INQUIRY 1**

**Received via email May 19 @ 4:20pm**

1. The following (1.6.) appears to be related to another project “dasher boards” and not the sound system. Please review and amend accordingly.
2. The RFP closing is June 29th with bidders to hold their submission for 60 Days, along with the request for a completion of September 30th . We also read that “penalties would apply” imposed by the Township to the Vendor if there is a request for extension (noted in 3.4). Thus.... What is the expected date that the award (PO) will be issued to the selected/awarded Contractor? BE MINDFUL...many suppliers may have limited in-stock products (at time of contract). Many projects for the summer schedule are well underway or to be awarded in coming weeks. Inventory of equipment will only be confirmed at time of PO/project start-up. Will product substitutions be considered to avoid delay / challenges with the expected September 30th deadline?
3. Who is responsible for any Scaffolding or Man-Lift for the work in high areas (primarily the arena)? Does the township have access to such equipment
4. Is the Sound System cables/wiring to be in EMT Conduit? (work by electrical contractor)
5. What is the existing AC Power circuit servicing the existing system? Is there need for additional electrical circuits? (NOTE...These circuits should be dedicated to the sound systems)
6. We see there is NO mention of Assistive Listening System (ALS) to comply with AODA. Is this NOT required? We recommend please check with your code advisor and/or the Township’s accessibility officer.
7. What are the KEY functionality expectations from the Figure Skating Club? Minor Hockey? Community Clubs?
8. Is there expectation for SUB-Woofer (low frequency sound)
9. It appears existing sound system is located within the “gondola”...is this the same for the new equipment? Or somewhere else?

**RESPONSE**

1. Thank you – you are correct that 1.6 was left in this document by error and can be disregarded.
2. The Township anticipates awarding the contract as soon as reasonably possible following evaluation of submissions and approval by Council at the next available meeting. The September 30 completion date remains our target project completion date. Section 3.4 notes that penalties would apply only if the contractor does not complete the work by the original guideline, or if applicable, the revised deadline. There is no penalty for completing work by an approved deadline, whether it is the original deadline or a revised one. Where necessary, the Township may consider

substitutions provided that the substitution meets or exceeds the specifications or performance requirements outlined in the RFP and the substitution is approved by myself prior to order or install. You are encouraged to identify any anticipated timeline concerns within your submission.

3. The successful contractor is responsible for supplying all equipment necessary to complete the install work, including any required scaffolding or lifts. The Township does not have such equipment available for contractor use.
4. All cabling installation methods shall comply with applicable electrical code requirements. Where conduit is required by code or site conditions, it shall be supplied and installed by the successful Contractor as part of the project scope.
5. The Township does not have information regarding the existing AC power circuit servicing the current sound system. Proponents are encouraged to conduct their own site review at the dedicated site visit and identify any additional electrical requirements within their submission.
6. Yes, an Assistive Listening System (ALS) will be required to comply with AODA requirements. The Township has confirmed this requirement and requests that proponents include ALS provisions within their proposal.
7. The key functionality expectations from community groups is to be able to play music, typically via a smartphone or tablet, throughout the facility rooms, as well as use microphones for announcements or speeches.
8. There is no specific requirement for a subwoofer or enhanced low-frequency sound. The Township's primary objective is clear, reliable audio for announcements and general music playback within the facility rooms identified.
9. The preference is that the new equipment is installed where the existing equipment is. Currently, the ice surface equipment is in a sound room at the top of the stands, and the lounge equipment is in a dedicated cupboard in the bar area.

## **INQUIRY 2**

**Received via email May 21 @ 10:13am**

If you have a floor plan of the building including both floors, would you send me the plans (even the fire plan).

## **RESPONSE**

See attached for floor plans of the main level (lobby and ice surface) and upper level (lounge) of the PJYCC. Note that these drawings/plans are not to scale.

The sound system is currently held in the sound room main level and the bar area on the upper level.

## **INQUIRY 3**

**Received via email May 22 @ 2:31pm**

1. If this must go to council....do they meet often to expedite the project? We are mindful of the process, however concerned of timelines (especially the lead times from suppliers on equipment). Is the Arena currently dry (no ICE)? When does the ICE start up for the Arena?
2. [Lift] equipment will have to be rented from a local provider/vendor...is there one that is recommended by the Township ?
3. What is the Budget for this project. Can you share or is this published (public info) in the Township's 2026 Budget?
4. Is there expectation that the Audio originating from the Arena Sound System to be played/broadcast into the Community (Lounge) Room System... as an overflow space? or Visa-Versa?

#### **RESPONSE**

1. Township of Madawaska Valley Council meets twice monthly. There is no ice on the surface, with ice start up anticipated for the third weekend in September. Ice making activities will commence in early September. Any work that requires being on the ice pad must be completed ahead of pad cool down.
2. There is no preferred vendor. The closest vendor for this sort of rental would be the Barry's Bay Home Hardware.
3. The Township's 2026 budget is a public document and can be found on the Township website.
4. As noted in 3.2 Scope of Services, it is the expectation of the Township that the new system allow audio to be played independently in individual spaces or simultaneously across multiple areas.

#### **INQUIRY 4**

**Received via email May 22 @ 8:31pm**

Does any part of your building have or need an overall / all call paging system to include emergency pages?

#### **RESPONSE**

No, there is no requirement for this type of system.

#### **INQUIRY 5**

**Received via email May 24 @ 11:44pm**

Whenever there is a PA/Sound system implemented in a public facility (including Community Centres) , we understand that the Fire Code requires that the Sound System be MUTED during a fire alarm event (triggered by the Fire Alarm). Reason is that a Fire Alarm Event ...the F/A "Bells-Alarm Signals/Sound" are distinctly audible by everyone and not to be "masked" or "drown out" by the music/programming by sound system during a gathering/event/festival in the same facility. The interconnectivity between F/A and PA-Sound is straight forward.

We recommend that this important functionality be reviewed with the Township's building code inspectors, Authority Having Jurisdiction (AHJ) and/or fire department if this is a requirement (code compliance). If YES, please add clarity and/or instructions in an upcoming addendum.

This functionality needs to be coordinated between the sound system installation and the existing facility fire alarm. Connectivity and programming at the Fire Alarm Panel can only be accomplished by a Licensed Fire Alarm Technician. This functionality also needs to be tested accordingly and included in the final inspection/commissioning of the sound system. Thus, the additional question is who is responsible for the costs for the F/A Technician? Who is the provider of the Fire Alarm Services for the Township?

IF NOT required, please provide reply to our inquiry. We would expect that either way (YES OR NO) this be addressed in an upcoming addendum, so that it is documented accordingly.

## **RESPONSE**

There is no requirement for the sound system at the Paul J Yakabuski Community Centre to mute in the case of a fire alarm, and therefore no anticipated costs related to fire alarm services in this Request for Proposal.

## **INQUIRY 6**

**Received via email May 25 @ 1:49pm**

1. Who is responsible for the de-commissioning of the existing system and remove of existing equipment and associated materials? Is this work By Township or If responsibility is by the awarded Contractor, then this remains the property of the Township thus hand over (on-site) to Township. Correct? OR...are the items to be removed from facility and disposed (e-waste) by the Contractor? Please advise and provide guidance.
2. Such as many government institutions (Fed/Prov/Municipal) does the Township of Madawaska Valley have a "Canada First" procurement policy or something similar we should be aware of?

## **RESPONSE**

1. The awarded Contractor will be responsible for the removal of the existing system, equipment, and associated materials. All removed items are to be handed over to the Township following removal. Disposal of the removed equipment, including any applicable e-waste, will be the responsibility of the Township.
2. While updates to the existing procurement policy are forthcoming, there is not currently a Canada First procurement policy in place for the Township of Madawaska Valley.