



The Township of Madawaska Valley is accepting applications for summer staff in the following positions:

Lead Swim Instructor: 2 positions – up to 30 hours per week - \$19.62/hour

Providing quality instruction at the water's edge, the Lead Swim Instructor is also responsible for duties related to registration, scheduling, and curriculum of classes, as well as leadership of the Swim Instructor. One position is available at each of our locations: Lakeshore Park, Barry's Bay and Mayflower Park, Combermere. Please note your preferred location(s) when you apply.

- Assistant Instructor, Swim Instructor, or Lifesaving Instructor certifications
- Possess up-to-date Standard First Aid with CPR C Certification
- Have completed Bronze Medallion and Bronze Cross
- Proven leadership skills, demonstrated ability to work independently, and experience working with youth
- Excellent customer service and communication skills
- Familiarity with the Lifesaving Society's Swim For Life program
- Own transportation is required

Swim Instructor: 2 positions – up to 30 hours per week - \$18.56/hour

Working with the Lead Swim Instructor, the Swim Instructor provides quality instruction to all ages at the water's edge. One position is available at each of our locations: Lakeshore Park, Barry's Bay and Mayflower Park, Combermere. Please note your preferred location(s) when you apply.

- Assistant Instructor, Swim Instructor, or Lifesaving Instructor certifications
- Possess up-to-date Standard First Aid with CPR C Certification
- Have completed Bronze Medallion and Bronze Cross
- Demonstrated ability to work independently, and experience working with youth
- Excellent customer service and communication skills
- Familiarity with the Lifesaving Society's Swim For Life program
- Own transportation is required

Parks Attendant (June-August) 1 position – up to 30 hours per week - \$17.60/hour

Spend the summer keeping our parks, beaches, and green spaces beautiful! Most of your time will be spent outdoors doing yard maintenance, watering flowers and gardens, and some cleaning duties. This position is based out of Barry's Bay.

- Experience using lawn and yard tools and the ability to drive a utility vehicle
- Demonstrated ability to work independently, an excellent safety record and ability to meet physical demands of the position
- Ability to work outside in all sorts of weather
- Possess valid Ontario Drivers Licence (G2 or G)

Visitor's Centre Attendant: 2 positions – up to 30 hours per week - \$17.60/hour

Interested in tourism, local history, and have a love for your local community? Join us as Visitor's Centre Attendant this summer at the Railway Station in Barry's Bay! These positions require customer service skills, an interest and knowledge of our local area, and the ability to keep track of visitors using spreadsheets. Light cleaning and some online research will also be a part of your day-to-day.

- Five days a week from July long weekend to September long weekend, including alternating weekends
- Possess interest in local history, tourism, and related programming
- Excellent customer service skills and ability to work independently
- Experience using Google Drive an asset
- Experience with online research an asset

Waste Site Assistant (May-August): 1 position – up to 30 hours per week - \$17.60/hour

Waste Site Assistants work at one of our three waste sites and waste transfer sites providing excellent customer service and performing yard maintenance. As this job may include shifts in Barry's Bay, Combermere, or Wilno, own transportation is required.

- Start date in May, with flexibility based on student schedules
- Demonstrated ability to work independently
- Excellent safety record and ability to meet physical demands of the position
- Ability to work outside in all sorts of weather
- Own transportation for shifts at various sites throughout the Township

DEADLINE FOR APPLICATIONS: Friday February 27 @ 4pm

Send your resume and cover letter stating your qualifications and the position applying for to:

Hannah Gutoskie, Manager of Recreation and Community Services

By email: recreation@madawaskavalley.ca

By mail/drop: Township of Madawaska Valley PO Box 1000, 85 Bay St, Barry's Bay ON K0J1B0

All applicants must be a minimum age of 14. All job positions may require weekend or evening work. The number of available positions is dependent upon budget approval and grants received. Thank you to all applicants however only those selected for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. All information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.