



**The Corporation of the
Township of Madawaska Valley**
85 Bay Street, Barry's Bay ON K0J1B0
613-756-2747
madawaskavalley.ca

RFQ MV 2026-03 Request for Quotations: PJYCC LED Lighting

Release of Request for Quotations: Thursday March 26 2026

Closing of Request for Quotations: Wednesday April 29 2026 @ 3 pm

Opening of Submitted Quotations (open to public): Wednesday April 29 2026 @ 3:15 pm

Background: The Paul J Yakabuski Community Centre (PJYCC), located at 65 Arena Road in Barry's Bay, requires updating of existing lighting to LED fixtures in the rink surface area. The current lighting is original to the building and bulbs are no longer manufactured. The Township is therefore seeking quotations from qualified firms to replace the existing light fixtures in the rink surface area.

Scope: 42 lights currently exist in the rink surface area of the PJYCC – 34 above the rink surface, and seven above the stands. The selected contractor will:

- Remove existing light fixtures. Existing bulbs can be left at the PJYCC to be disposed of properly by Township staff. Scrap metal from existing fixtures can be transported to Bark Lake Waste Site with zero tipping fees applied. Should existing fixtures have ballasts marked as containing polychlorinated biphenyls, the ballasts must be removed and can be left at PJYCC to be disposed of properly by Township staff. Ballasts marked as not containing polychlorinated biphenyls can be disposed of with scrap metal.
- Install new fixtures above rink, meeting Facility Design Guidance from the International Hockey Federation providing 300 minimum horizontal maintained illumination, measured in lux.
- Install new fixtures above the seating area/stands, providing 300 minimum horizontal maintained illumination, measured in lux.

This project must be completed between July 1 and July 31 2026.

Site Visit: An open site visit will take place on Thursday April 2 from 10am-12pm. Contractors may opt to attend to view the site, confirm any specifications, and ask questions of staff. Minutes will be taken of any questions asked to be posted to the website after the meeting ends. It is the responsibility of interested contractors to review website documents ahead of submitting their bid.

Evaluation: The Township is not necessarily interested in obtaining the lowest price for this project. The quality of the product, delivery, previous experience, and other factors will be taken into consideration in the evaluation of this RFQ. The following scoring chart will be

used. Quotations will be scored by Township staff and all results of the evaluation are considered final.

Price/Cost	30
References/past projects of this budget and scope	30
Product quality/warranty	20
Installation timeline	20
Total	100

If you are interested, please send your company's quotation, including completed RFQ Form following this letter leaving no blanks, specification sheets for the proposed light fixtures, and warranty information on proposed light fixtures, in a sealed envelope to the undersigned by **Wednesday April 29 2026 at 3 pm**. Emailed quotations will not be accepted.

If you have any questions, please feel free to contact me.



Hannah Gutoskie
Manager of Recreation & Community Services
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613-756-2747 x220
recreation@madawaskavalley.ca

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Contractor Information

Company Name	
Contact Name	
Company Email	
Company Phone	
Company Address	

The contractor agrees to supply all services necessary for the completion of the work set forth in the RFQ documents in the sum noted below:

Provide and Install LED light fixtures	
ESA Permit	
Other:	
Other:	
Sub Total	
HST (13%)	
TOTAL PRICE	

References

The following is a list of three project references of a similar scope and budget as the project outlined in this request for quotation.

Job/project name/description	Year

Timeline

Project proposed to commence on	
Project proposed to be completed on	