

# ENROLLING FOR E-BILLING: WATER



Have your water bill handy to get started and visit our website by scanning the QR code or entering this link in your browser: <http://icityonline.aspgov.com/madawaskavalley/live>.

1. Click to register your account:

2. When you register you need to enter your roll number but ignore the 4726, choose your JUR 024, 026 or 028 and the next 8 digits of your roll number plus .0000 **Register your account** [here](#).

2. Click the “show me how” button:

Not Setup for Access on our Site?

Online registration gives you the freedom to access all of your Property Taxes or Utility Accounts through a single, safe, and secure access point.

**Show Me How**

3. Select UB-Utility Billing and complete the fields. The account number is found at the top of your bill. The pin is found midway through your bill on the righthand side:

**TOWNSHIP OF MADAWASKA VALLEY**  
PO BOX 1000 85 BAY STREET  
BARRY'S BAY ON K0J 1B0  
Phone: (613) 756-2747  
Fax: (613) 756-0553

*Quarterly Utilities Invoice*

Account #: [REDACTED] Service Address: [REDACTED]  
Due Date : 15-Aug-2025

Billing Date: 16-Jul-2025 Bill From: 15-Apr-2025  
Batch #: 2025071601 Bill To: 14-Jul-2025

Make Cheque Payable to  
TOWNSHIP OF MADAWASKA VALLEY  
Enter Amount Enclosed

Account Balance Due By 15-Aug-2025 \$ [REDACTED]  
Account Balance Due After 15-Aug-2025 \$ [REDACTED]

Please detach and return top portion with payment. Retain bottom portion for your records.

Account #: [REDACTED] Service Address: [REDACTED]  
Billing Date: 16-Jul-2025 Bill From: 15-Apr-2025  
Batch #: 2025071601 Bill To: 14-Jul-2025

Account Details From: 16-Jul-2025 Access Code / PIN [REDACTED]

Code	Description	From	To	Units	Amount
------	-------------	------	----	-------	--------

4. Select “Please notify me by email that my utility bill is ready” and select if you want to view your bill in your account or with a PDF attached to your email. Note that once you sign up, you will no longer receive a paper bill.

Enter your email address and click to send a verification email. The code in the email can be entered beside “Verification Code”.

### What type of Account are you trying to add?

UB-Utility Billing

Add UB Account

Enter all three sections of your UB account number then Access Code/PIN # as shown below.

Account Number:

Access Code / Pin:

Please Notify me by Email that my Utility Bill is Ready: ☒

I will View my Utility Bill Online: ☐

Attach a PDF Copy of the Utility Bill to the Email: ☒

Email Address:

Verification Code

Send Verification Email

Cancel Save

5. Once you verify, you will be required to create a username and verify your email once more, as well as create a password.